

# Advanced Management

We help small businesses grow

***Get out of the back office and back into your business!***

## Benefits

### **You'll keep a handle on revenues**

by having accurate, up-to-date financial management performed by a seasoned team that knows how businesses work!

### **Your business will thrive**

even in an era of significant challenges to business - no matter the size or complexity of your operation!

### **You won't wrestle with complicated software,**

or the overwhelming mountain of paperwork, HR responsibilities that get in the way of running your company.

### **You'll have prompt and friendly customer service – and so will your vendors!**

The Advanced Management team is professional, courteous and incredibly knowledgeable about business.

### **Easy-to-understand reporting**

and custom report reviews for your management team. You'll understand exactly what's happening in your business without having to manage the details.

### **We can become your back office**

– or even your business office – so you can concentrate on doing what you love.

**Services that can help you concentrate on customers and take the burden off your staff:**

Accounts payable

Accounts receivable

Payroll processing

Financial reporting

Insurance Administration

Benefit Plan Administration

Financial analysis      HR / Employment

Business Management Administration

**visit [advmanage.com](http://advmanage.com)**  
for complete service details

**Local businesses utilizing management services by Advanced Management, Inc:**

#### **James Edward Builders, inc.**

*Residential Construction*

Accounting, payroll, job costing, accounts payable/accounts receivable, HR/workers compensation & comp audits, sworn statements

#### **Lakeside Consulting Services**

*Education Consulting*

Accounting, payroll, billing, accounts payable/accounts receivable